

Paris Community Unit School District No. 4



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Crestwood School Lunch/Breakfast Policy

Crestwood School has a responsibility to make meal service available to all students.

Eligibility and Meal Charge Notifications

The following notification is provided at the beginning of each school year or upon enrollment as federally required notification regarding eligibility requirements and the application process for the free and reduced-price food services.

How the Pre-Pay System Works

Each child will have his/her own account in which to deposit money for lunch, breakfast, extra milk, and ala carte items. A student will be issued a PIN number to access the account. Cash or checks may be brought by the student for deposit. Payments may also be made online through the parent portal. Payments may be made by the day, week, month, or with flat amounts such as \$10.00, \$20.00, etc. All money will be deposited into the student's account. No change will be returned. At the end of the year, any unused money left in your child's account will be retained in the account for the next school term. Students will be issued any remaining balance upon withdrawal or graduation from the school. **No student should have more than five unpaid lunch or breakfast charges to his or her account at any time.**

Extra Purchases

Students are allowed to purchase extra milk and other ala carte items, as they are available. Children who receive free or reduced lunch will also have an account for extra purchases. Sufficient payment must be deposited into the account before purchases can be made. **All students (including free/reduced lunch) are responsible for any charges that are accumulated for extra purchases.** If you do not want your child making extra purchases, please make him/her aware of that fact. **It is not the school's responsibility to see that students do not charge.** Students who have an outstanding lunch or breakfast balance will not be allowed to charge extra purchases.

Advantages of the Pre-Pay System

With the computerized lunch system, you no longer need to designate which days your child is eating. Students can check daily on the balance of their accounts. A quarterly statement will be sent home with report cards for every student.

Prices

| | | | |
|-------------------|--------|---------------------------|--------|
| Student Lunches | \$2.95 | Reduced Student Lunch | \$0.40 |
| Student Breakfast | \$1.50 | Reduced Student Breakfast | \$0.30 |
| Extra Lunch Milk | \$0.50 | Ala Carte Milk/Juices | \$0.50 |
| Adult Lunches | \$3.75 | Adult Breakfast | \$2.50 |
| String Cheese | \$0.50 | Sparkling Juice | \$1.25 |
| Yogurt | \$0.75 | | |

Free and Reduced-Price Food Services Eligibility

When the parents/guardians of students are unable to pay for their child(ren)'s meal services, meal charges will apply per a student's eligibility category and will be processed by the School accordingly. A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Department of Agriculture, and distributed by the Illinois State Board of Education.

Meal Charges for Meals Provided by the School

The Principal and School staff will work jointly to prevent meal charges from accumulating. Every effort to collect all funds due to the school will be made on a regular basis and before the end of the school year.

Unpaid meal charges are considered delinquent debt when payment is overdue. Crestwood School will make reasonable efforts to collect charges classified as delinquent debt.

When a student's funds are low or there is a negative balance, reminders will be provided to the staff, students, and their parent/guardian at regular intervals during the school year. State law allows the Principal to contact parents/guardians to attempt collection of the owed money when the amount owed is more than the amount of five lunches. If a parent/guardian regularly fails to provide meal money for the child the he/she is responsible for in the School and does not qualify for free meal benefits, the Principal will direct the next course of action. **Continual failure to provide meal money may required the School to notify the Illinois Department of Children and Family Services (DCFS) and/or take legal steps to recover the unpaid meal charges, up to and including seeking an offset under the State Comptroller Act, if applicable.**

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I have read and I understand the 2022-2023 Crestwood School Lunch/Breakfast Policy.

Student's Name

Parent/Guardian

Date