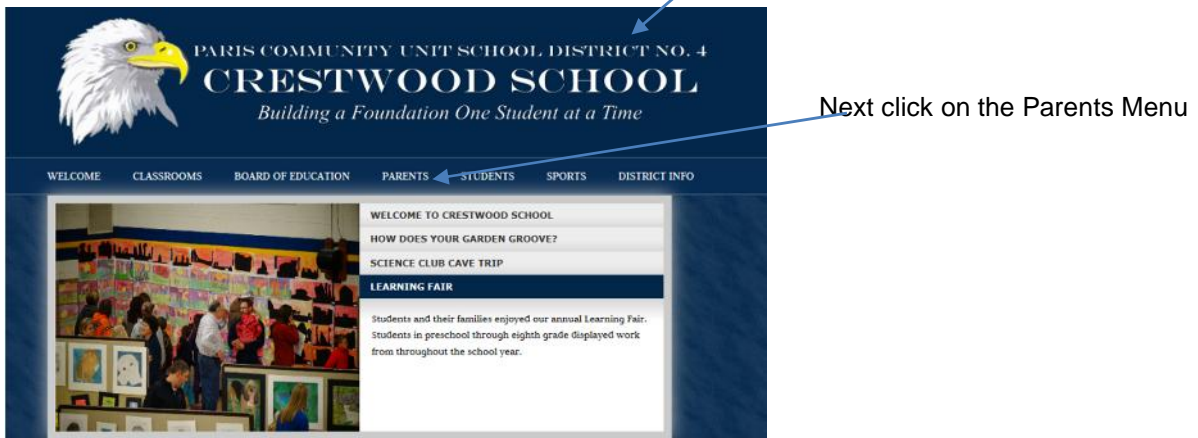


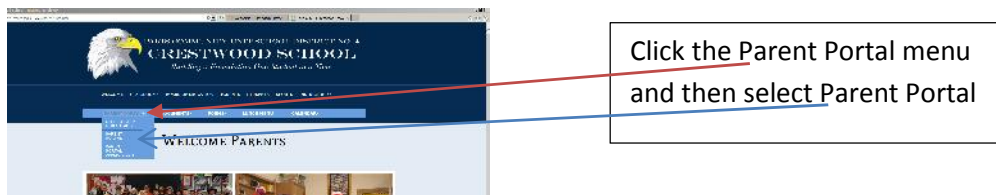
## Step by Step Directions

In order to access the MMS online Parent Portal and create your account, you will need to send an email from the email account that we have on file for you to [parentinfo@crestwood.k12.il.us](mailto:parentinfo@crestwood.k12.il.us). The email address we have on file for you is the one you would have listed under your contact information at registration. Please list in your email to us the names of your children so that you will be able to see their information. Once your request is processed you will receive a reply email with the information you will need to login to see your child's information. Once your request is processed you will receive a reply email with the information you will need to login to see your child's information.

1. Open your web browser and go to [www.crestwood.k12.il.us](http://www.crestwood.k12.il.us)



This will open the Parent web page as shown below.



2. Click on the "Create Account" link underneath the login box



3. Enter your first name and last name EXACTLY how they are listed on the email from Crestwood School. If there is an error, please contact your child's school AFTER you setup your account.

4. Choose a login name for your account. Choose something that you will be able to easily remember
5. Enter your child's Student ID Number EXACTLY as it listed on the email from Crestwood School and click "Create Account"

**Create Account**  
Complete the form below and click the "Create Account" button.

**Note:** Please enter your First and Last Name exactly as it is listed on the letter you received. All fields are required.

**Parent First Name:**

**Parent Last Name:**

**Parent Login Name:**

Please enter a Student ID number. If you have more than one child, you will be able to add more students once your account is created.

**Student ID Number:**

Enter your First and Last name EXACTLY as they are listed in the letter you received

Choose your own username. REMEMBER TO WRITE IT DOWN!

Enter your child's ID# EXACTLY as it listed on the letter you received

6. You will receive an email with your username and temporary password to the email address that we have on file. You should receive the email within a few seconds. If you do not see it in your inbox check your Junk folder.

Click the "Click here" link to be brought back to the Parent Portal login screen

**Your Account has been created.**

**An email has been sent to [redacted]@gmail.com with your username and temporary password.**

**[Click here](#) to go to the login screen.**

Click the "Click here" link to return to the portal login screen.

7. Enter the Username and temporary Password that were emailed to you and click "Login"

**MMS Parent Portal Login**

Username:

Password:

Enter the username and password that were emailed to you

Parents, [click here](#) to create your account or [click here](#) if you forgot your password.

8. You will be asked to change the temporary password that was emailed to you. Enter your temporary password and then enter your password of choice in the "New Password" and "Confirm New Password" fields. Click "Change Password"



### Change Password

Parent Requested Password Change

Old Password:

New Password:

Confirm New Password:

Your new password will need to be at least 5 characters long. The password must have at least one letter and one number.

Your password must be at least 5 characters long. The password must have at least one letter and one number.

9. Click on your child's name



Students My Account

Students

Student Name [\(701 Crestwood School\)](#)

Click on your child's name to view the information in the parent portal

10. Click on a heading to view a specific type of information

Logged in as: [Redacted] School Year: 11-12

Logout

Students My Account

Attendance Schedule Grades Personal Info

Courses All Current Assignments Due (6) No Missing Assignments (0) No Course Announcements (0)

Student Name: [Redacted]

Available Courses:  
To access course specific information for one of these courses, click on the "Course Name" link in the table below.

Course Name	Course #	Sect	Term	Days	Start Pd	End Pd	Room	Teacher	Q11 AVG	# Graded Assign'ts	# Missing Assign'ts
<a href="#">7TH SOCIAL STUDIES</a>	WS7	0003	YR	MTWRF	1	1	27	Hicks, Carolee	96.83	12	0
<a href="#">7TH HEALTH</a>	HL7	01	Q1	MTWRF	2	2	30	Imeroni, Susan	100.00	5	0
<a href="#">7TH PE</a>	PE7	02	Q2	MTWRF	2	2	GYM	AdKison, Kristy		0	0
<a href="#">7TH PE</a>	PE7	03	Q3	MTWRF	2	2	GYM	AdKison, Kristy		0	0
<a href="#">7TH PE</a>	PE7	04	Q4	MTWRF	2	2	GYM	AdKison, Kristy		0	0
<a href="#">7TH LIT ADV.</a>	LT7A	0001	YR	MTWRF	3	3	25	Cash, Marian	88.33	5	0
<a href="#">7TH SCIENCE</a>	BI7	0003	YR	MTWRF	4	4	24	Lau, Andrea	88.89	4	0
<a href="#">CHORUS</a>	CHR	01	YR	T R	5	5	29	Willenborg, Anjole	100.00	8	0
<a href="#">JUNIOR HIGH BAND</a>	JHB	01	YR	M W F	5	5	29	Ripperden, Aimee	97.00	17	0
<a href="#">CAFETERIA</a>	CAF	01	YR	MTWRF	6	6	CAFE			0	0
<a href="#">7TH LANG. ARTS</a>	LA7	0001	YR	MTWRF	7	7	30	Imeroni, Susan	117.06	12	0
<a href="#">7TH MATH</a>	MA7H	0001	YR	MTWRF	8	8	33	Clark, Michelle	102.74	13	0
<a href="#">7TH ART</a>	AR7	0001	Q1	MTWRF	9	9	28	St. Clair, Mary		1	0
<a href="#">MATH APPLICATIONS</a>	M7	0003	Q4	MTWRF	9	9	33	Clark, Michelle		0	0
<a href="#">CHAR. ED./ CAREER</a>	CC7	02	Q2	MTWRF	9	9	32	Huston, Mary		0	0
<a href="#">7TH COMPUTERS</a>	CP7	0003	Q3	MTWRF	9	9	22	Boyer, Melissa		0	0

11. To add an additional child click on the My Account tab

Students My Account

Attendance Schedule Grades Personal Info

Courses All Current Assignments Due (6) No Missing Assignments (0) No Course Announcements (0)

Student Name: [REDACTED]

View Cafeteria Account

Change Password

Add Another Student to this Login

Create Student Login

Change Student Password

Forgot Student Password

Click on Add Another Student to this Login

Enter the Student ID Number for your child

Click on the Submit button

Students My Account

View Cafeteria Account

**Add Another Student to this Login**

Enter the Student ID number below in order to associate that student to your account.

Student ID Number:

Submit

Students My Account

View Cafeteria Account

[REDACTED] (701 Crestwood School)

[REDACTED] (701 Crestwood School)

Both students should be listed when you click on the Students tab

12. You can view Cafeteria Account information by clicking on the View Cafeteria Account link

Students My Account

[View Cafeteria Account](#)

(701 Crestwood School)

(701 Crestwood School)

To view detailed information click the Select link next to your child's name

**Account Access Listing**

The account(s) you have been provided access to are listed below. Click the View button next to the account whose transactions you would like to view. To deposit money, click the deposit link following the Balance on the account you wish to update.

Select	Last Name	First Name	Grade	Balance	PIN #
Select				\$14.00	7182
Select				\$38.00	3103

[Add New Policy](#) [Transfer Policy](#) [Remove Policy](#) [Delete Policy](#) [Coursework Service](#)

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### Account Transaction Viewer

Account Name: [Redacted]  
 Date Range: All Dates  
 Current Balance: \$14.00

[Back To Account List](#)

DATE	DESC	QTY	DEPOSIT	CHARGE	BALANCE
9/20/2011 12:01:21 PM	Reimbursable Meal	1.0		2.25	14.00
9/19/2011 11:56:18 AM	Reimbursable Meal	1.0		2.25	16.25
9/9/2011 11:47:51 AM	Bottled Water	1.0		0.50	18.50
9/9/2011 11:47:51 AM	Reimbursable Meal	1.0		2.25	19.00
9/6/2011 11:55:03 AM	Reimbursable Meal	1.0		2.25	21.25
8/29/2011 11:55:16 AM	Gatorade	1.0		1.00	23.50
8/29/2011 11:55:16 AM	Reimbursable Meal	1.0		2.25	24.50
8/18/2011 12:00:52 PM	Gatorade	1.0		1.00	26.75
8/18/2011 12:00:52 PM	Reimbursable Meal	1.0		2.25	27.75
8/18/2011 8:21:38 AM	DEPOSIT		30.00		30.00
8/15/2011 1:54:37 PM	OPENING BALANCE		0.00		0.00

[Back To Account List](#)

11. Make sure to click the "Logout" button at the top of the page when you are finished using the Parent Portal

Logout

Students My Account

Attendance Schedule Grades Personal Info

Courses All Course Assignments (0) No-Missing Assignments (0) No Course Assignments (0)

Student Name: [Redacted]

Available Courses:  
 We access course specific information for one of these courses, click on the "Course Name" link in the table below.

Course Name	Course #	Year	Term	Days	Start #	End #	Room	Teacher	Q1 AVG	# Assignments	# Missing Assignments
<a href="#">7TH SOCIAL STUDIES</a>	1057	2009	1R	MTWTF	1	1	107	Saldaña, Rosalva	98.83	13	0
<a href="#">7TH LITERARY</a>	1057	01	01	MTWTF	2	2	108	Saldaña, Rosalva	100.00	5	0
<a href="#">7TH PE</a>	1057	02	02	MTWTF	2	2	109	Saldaña, Rosalva	0	0	0
<a href="#">7TH PE</a>	1057	03	03	MTWTF	2	2	109	Saldaña, Rosalva	0	0	0
<a href="#">7TH PE</a>	1057	04	04	MTWTF	2	2	109	Saldaña, Rosalva	0	0	0
<a href="#">7TH LITERARY</a>	1057	05	05	MTWTF	2	2	109	Saldaña, Rosalva	98.83	5	0
<a href="#">7TH SCIENCE</a>	1057	06	06	MTWTF	2	2	109	Saldaña, Rosalva	98.83	4	0
<a href="#">8TH PE</a>	1057	01	01	MTWTF	3	3	110	Saldaña, Rosalva	100.00	1	0
<a href="#">8TH LITERARY</a>	1057	01	01	MTWTF	3	3	110	Saldaña, Rosalva	97.00	17	0
<a href="#">8TH SCIENCE</a>	1057	01	01	MTWTF	3	3	110	Saldaña, Rosalva	0	0	0
<a href="#">8TH PE</a>	1057	02	02	MTWTF	3	3	110	Saldaña, Rosalva	112.00	12	0
<a href="#">8TH PE</a>	1057	03	03	MTWTF	3	3	110	Saldaña, Rosalva	100.00	12	0
<a href="#">8TH SCIENCE</a>	1057	04	04	MTWTF	3	3	110	Saldaña, Rosalva	0	0	0
<a href="#">8TH PE</a>	1057	05	05	MTWTF	3	3	110	Saldaña, Rosalva	0	0	0
<a href="#">8TH SCIENCE</a>	1057	06	06	MTWTF	3	3	110	Saldaña, Rosalva	0	0	0

